

OUTGOING CONDITION REPORT

Editable, anonymised working copy

Property / Site: _____

Inspection date: _____

Prepared by: _____

NPI Maintenance Services

Outgoing condition report

Renter instructions

Indicate if you agree with the rental provider or agent assessment. Provide comments against each item if you disagree, believe something is unsafe or needs repair, or wish to add more detail.

Purpose of this report

1. Identify the premises and relevant areas.
2. Record the condition of fixtures, furniture and other contents.
3. Provide a comparison record for the end of the tenancy.
4. Provide space for renter comments and acknowledgement.

Personal names, addresses, signatures and other identifying details from the supplied report have been removed from this recreated version.

Outgoing condition report

General

Feature	Clean	Undamaged	Working	Agent comments	Renter comments
Balcony/porch/deck	Y	Y	Y		NPI Maintenance Services
Smoke alarms	Y	Y	Y		NPI Maintenance Services
Security devices	Y	Y	Y		NPI Maintenance Services
Electrical safety switches	Y	Y	Y		NPI Maintenance Services
Street number/letter box	Y	Y	Y		NPI Maintenance Services

Kitchen/Meals

Feature	Clean	Undamaged	Working	Agent comments	Renter comments
Doors/walls/ceiling	Y	Y	Y		NPI Maintenance Services
Windows/screens	Y	Y	Y		NPI Maintenance Services
Blinds/curtains	Y	Y	Y		NPI Maintenance Services
Fans/light fittings	Y	Y	Y		NPI Maintenance Services
Floor/floor coverings	Y	Y	Y		NPI Maintenance Services
Cupboards/drawers	Y	Y	Y		NPI Maintenance Services
Bench tops/tiling	Y	Y	Y		NPI Maintenance Services
Sink/disposal unit/taps	Y	Y	Y		NPI Maintenance Services
Stove top	Y	Y	Y		NPI Maintenance Services
Oven/griller	Y	Y	Y		NPI Maintenance Services
Exhaust fan/rangehood	Y	Y	Y		NPI Maintenance Services
Dishwasher	Y	Y	Y		NPI Maintenance Services
Power points	Y	Y	Y		NPI Maintenance Services

Outgoing condition report

Lounge Room

Feature	Clean	Undamaged	Working	Agent comments	Renter comments
Doors/walls/ceiling	Y	Y	Y		NPI Maintenance Services
Windows/screens	Y	Y	Y		NPI Maintenance Services
Blinds/curtains	Y	Y	Y		NPI Maintenance Services
Fans/light fittings	Y	Y	Y		NPI Maintenance Services
Floor/floor coverings	Y	Y	Y		NPI Maintenance Services
TV/power points	Y	Y	Y		NPI Maintenance Services
Air conditioner	Y	Y	Y		NPI Maintenance Services

Bedroom 1

Feature	Clean	Undamaged	Working	Agent comments	Renter comments
Doors/walls/ceiling	Y	Y	Y		NPI Maintenance Services
Windows/screens	Y	Y	Y		NPI Maintenance Services
Blinds/curtains	Y	Y	Y		NPI Maintenance Services
Fans/light fittings	Y	Y	Y		NPI Maintenance Services
Floor/floor coverings	Y	Y	Y		NPI Maintenance Services
Wardrobe/drawers/shelves	Y	Y	Y		NPI Maintenance Services
Power points	Y	Y	Y		NPI Maintenance Services
Air conditioner	Y	Y	Y		NPI Maintenance Services

Outgoing condition report

Ensuite

Feature	Clean	Undamaged	Working	Agent comments	Renter comments
Doors/walls/ceiling	Y	Y	Y		NPI Maintenance Services
Fans/light fittings	Y	Y	Y		NPI Maintenance Services
Floor/floor coverings	Y	Y	Y		NPI Maintenance Services
Bath/shower/shower screen	Y	Y	Y		NPI Maintenance Services
Wash basin/vanity	Y	Y	Y		NPI Maintenance Services
Mirror/cabinet	Y	Y	Y		NPI Maintenance Services
Towel rails	Y	Y	Y		NPI Maintenance Services
Toilet	Y	Y	Y		NPI Maintenance Services
Power points	Y	Y	Y		NPI Maintenance Services
Exhaust fan	Y	Y	Y		NPI Maintenance Services

Outgoing condition report

Bedroom 2

Feature	Clean	Undamaged	Working	Agent comments	Renter comments
Doors/walls/ceiling	Y	Y	Y		NPI Maintenance Services
Windows/screens	Y	Y	Y		NPI Maintenance Services
Blinds/curtains	Y	Y	Y		NPI Maintenance Services
Fans/light fittings	Y	Y	Y		NPI Maintenance Services
Floor/floor coverings	Y	Y	Y		NPI Maintenance Services
Wardrobe/drawers/shelves	Y	Y	Y		NPI Maintenance Services
Power points	Y	Y	Y		NPI Maintenance Services
Air conditioner	Y	Y	Y		NPI Maintenance Services

Bedroom 3

Feature	Clean	Undamaged	Working	Agent comments	Renter comments
Doors/walls/ceiling	Y	Y	Y		NPI Maintenance Services
Windows/screens	Y	Y	Y		NPI Maintenance Services
Blinds/curtains	Y	Y	Y		NPI Maintenance Services
Fans/light fittings	Y	Y	Y		NPI Maintenance Services
Floor/floor coverings	Y	Y	Y		NPI Maintenance Services
Power points	Y	Y	Y		NPI Maintenance Services

Outgoing condition report

Bathroom/Laundry

Feature	Clean	Undamaged	Working	Agent comments	Renter comments
Doors/walls/ceiling	Y	Y	Y		NPI Maintenance Services
Mirror/cabinet	Y	Y	Y		NPI Maintenance Services
Wash basin/vanity	Y	Y	Y		NPI Maintenance Services
Cupboards/drawers	Y	Y	Y		NPI Maintenance Services
Fans/light fittings	Y	Y	Y		NPI Maintenance Services
Floor/floor coverings	Y	Y	Y		NPI Maintenance Services
Shower/shower screen	Y	Y	Y		NPI Maintenance Services
Towel rails	Y	Y	Y		NPI Maintenance Services
Power points	Y	Y	Y		NPI Maintenance Services
Exhaust fan	Y	Y	Y		NPI Maintenance Services
Toilet	Y	Y	Y		NPI Maintenance Services

Photo record 1 of 5

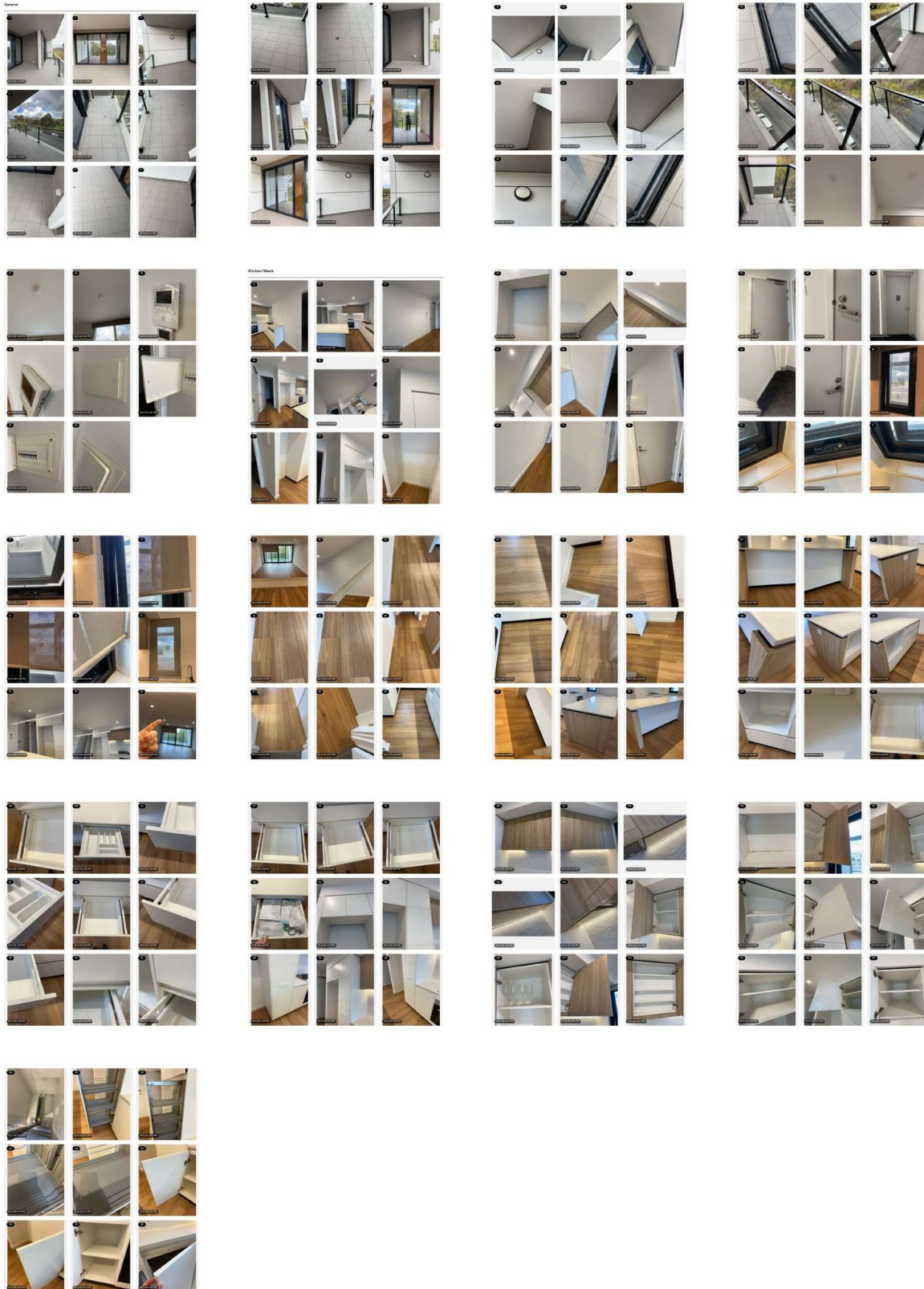


Photo record 2 of 5

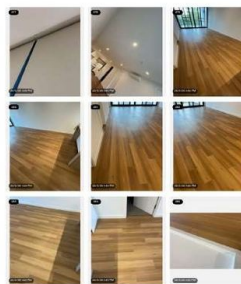
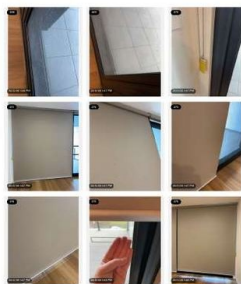
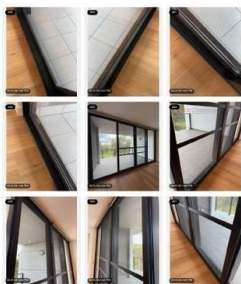
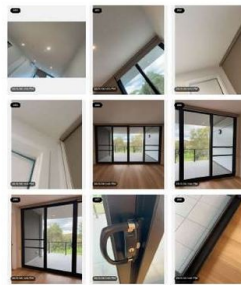
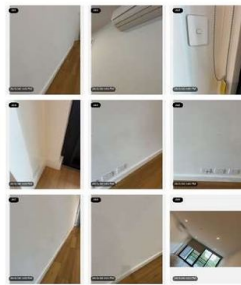
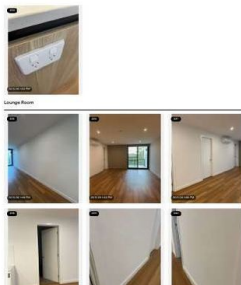
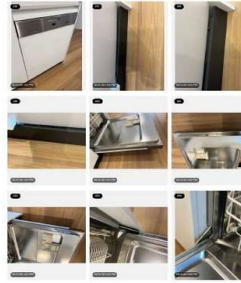


Photo record 3 of 5



Photo record 4 of 5

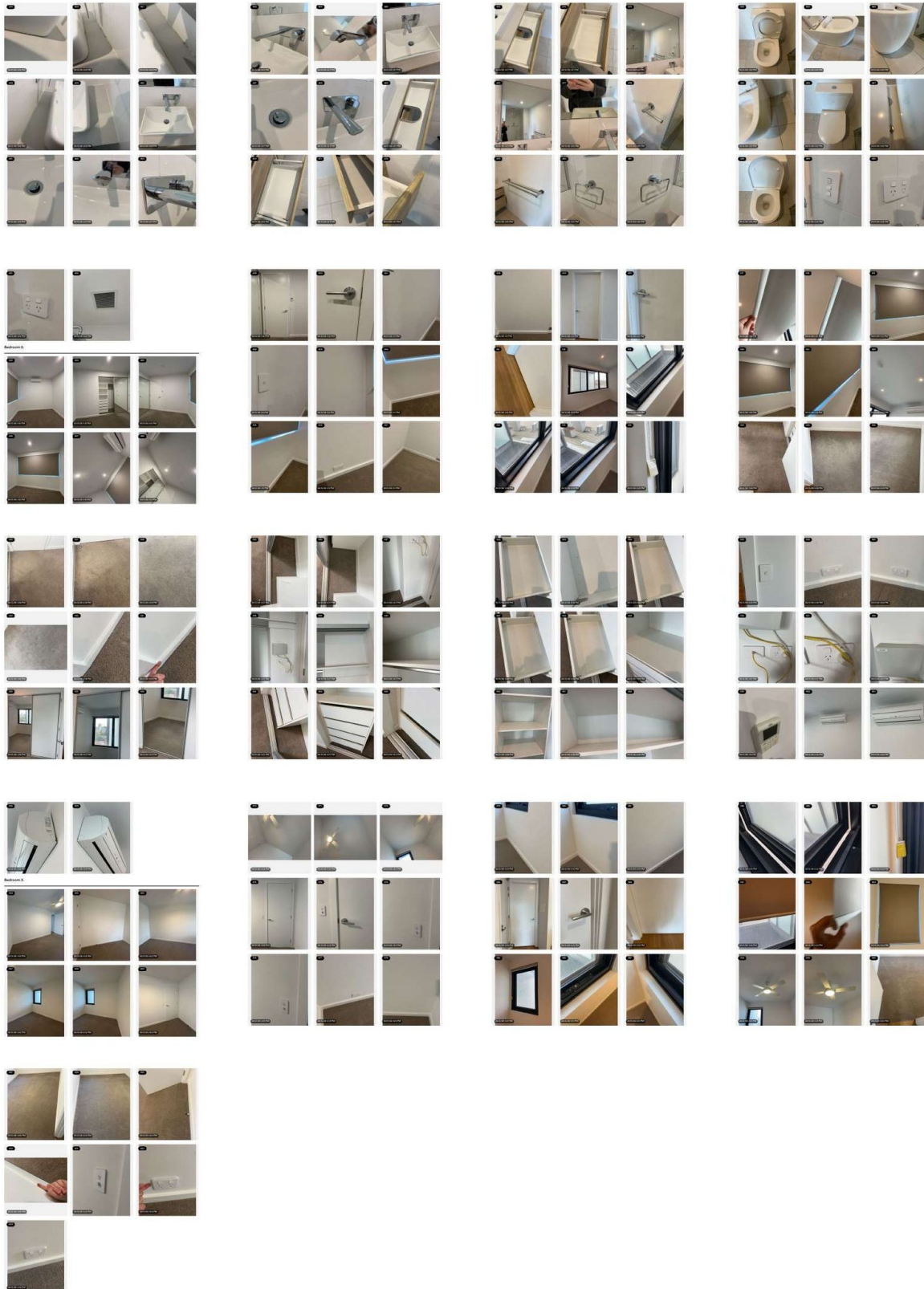
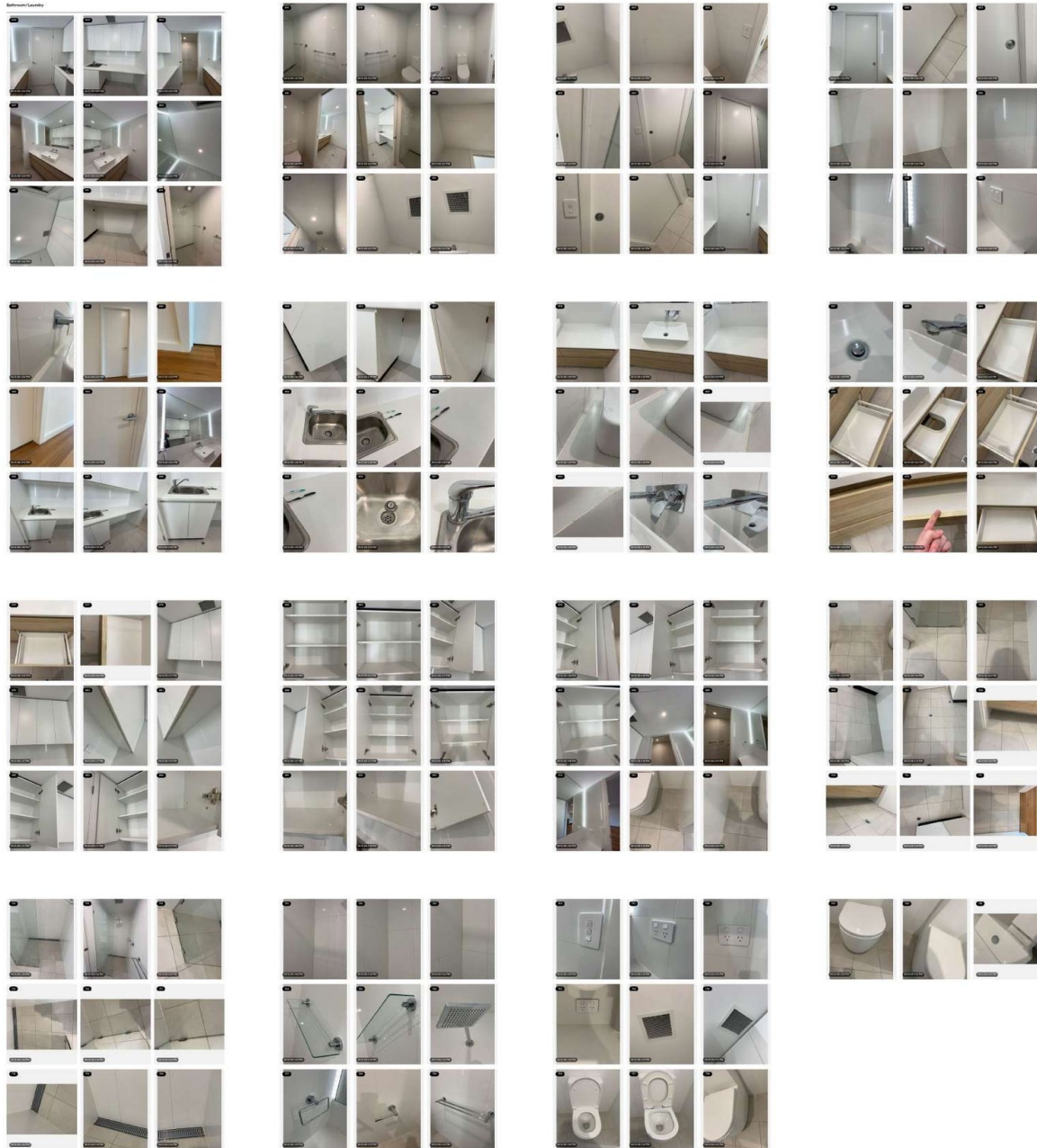


Photo record 5 of 5



Renter comments

NPI Maintenance Services

Acknowledgement and signature

Agent / representative name: _____

Signature: _____

Date: _____

Renter acknowledgement / signature: _____

Date: _____